

EASTERN AMATEUR ARABIAN HORSE SHOW CIRCUIT

Established Bicentennial Year 1976

The Eastern Amateur Arabian Horse Show Circuit was born out of a need to have organized activities for amateur Arabian owners and their families. The objectives were to aid and encourage the exhibiting, use perpetuation and breeding of registered purebred and partbred Arabian horses. Also important are the objectives to promote, stimulate and encourage the enjoyment of Arabian horses on a family and amateur level and the improvement of both horse and handler to more advanced levels.

All shows and other Circuit activities were planned to be of a high quality to enable both horse and rider to advance in ability and quality, and to be educational. They were to provide annually a broad choice of activities to Arabian owners. These were the cornerstones in 1976 when a group of Arabian Horse enthusiasts began to put the idea to work.

The Circuit has had many, many special friends who have volunteered to share a great deal of time, ideas, energy and dedication to ensure our Circuit would continue to grow in strength and serviceability. The results from these efforts have been good; the Circuit has evolved into one of the most successful Arabian horse associations on the East Coast.

The Circuit direction has always remained clear: to grow, yet remain a learning environment and be serviceable to the membership. The Circuit offers junior, individual, family and associate memberships. We receive support from each type of membership and welcome all who have an interest in our proud Arabian breed.

EASTERN AMATEUR ARABIAN HORSE SHOW CIRCUIT BYLAWS

Adopted February 18, 1978
Amended October 17, 1981
Amended November 13, 1993
Amended November 21, 1996
Amended April 4, 1997
Amended April 27, 1998
Amended November 13, 1998
Amended February 6, 2000
Amended November 11, 2000
Amended November 10, 2001
Amended March 31, 2012
Amended March 20, 2013

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ARTICLE I

Section I: Name – The name of the organization shall be “**Eastern Amateur Arabian Horse Show Circuit**” hereafter referred to as “The Circuit.”

Section II: Objectives and Purposes – The objectives and purposes of the “The Circuit” shall be to:

- Aid and encourage the exhibiting, use, perpetuation and breeding of registered purebred and partbred Arabian horses, and;
- Promote, stimulate and encourage the enjoyment of the Arabian horse family on an amateur level and the improvement of both horses and owner/handler to more advanced levels.

Section III: Definition of an Amateur – All horses must be groomed, tacked, exercised and shown by: 1) Their amateur owner; 2) A member of the owner’s immediate family (Mother, Father, Spouse, Son, Daughter, Brother, Sister); or 3) Someone else. None of whom may regularly receive regular remuneration for: A) Showing a horse, or B) Training a horse for horse show purposes. (see **Article XI, Section 1, L3**)

ARTICLE II

Section I: Members

- General membership shall be considered to any individual interested in the promotion of the Arabian horse who wishes to join “The Circuit.” Upon payment of his/her annual dues each year, shall be considered for a membership in good standing for that year. The general membership shall be divided into the following classes of voting and non-voting members. Council reserves the right to review membership classification. Council also reserves the right to accept, reject or rescind any membership.
 - **Voting**
 - Individual – Any individual of any age is entitled to one (1) vote and is eligible for high point awards.
 - Family – Any family (including husband, wife, children under 18 or dependent children age 18 and over living at home) is entitled to two (2) votes and is eligible for High Point Awards.
 - Junior – Any person eighteen (18) years of age or under is entitled to one vote and is eligible for high point awards.
 - **Non-Voting**
 - Associate – Individuals interested in Circuit activities will receive the publication the Circuit Rider but will not be eligible to vote on Council matters; cannot accumulate points toward the annual high point awards. Furthermore, anyone working for or with a professional and receiving regular remuneration will not be considered an amateur and therefore, will have no voting privilege.
- Regional membership in “The Circuit” shall consist of each region who has been accepted by “The Circuit” and remitted fees, if any, in accordance with **Article VII** of these Bylaws. Exceptions to this requirement will be considered by Council.
- In order to maintain your regional status, it is required that each region shall host at least one EAAHSC sanctioned horse show yearly. Exceptions to this requirement will be considered on an individual basis by Council. Otherwise, they will lose their Regional Chairman’s vote by the Board.
 - Dissolution – Dissolution of a region shall be made by a two-thirds (2/3) vote of the regional members present at a meeting called by the region or the Council for such purpose providing that a thirty (30) day notice is mailed to all regional members or a two-thirds (2/3) vote of council. Such action by council will only be taken with reasonable cause.

- Upon dissolution – Upon dissolution of a region, its assets shall be used first to pay any existing liabilities and the remainder shall be turned over to the Council Treasurer to be held in escrow until such time as the region becomes active. If the region is not active within three years Council determines its disposition.

Section II: Dues – Annual dues shall be established and revised as considered appropriate by a majority vote of the Council. Points toward the annual high point awards will not be counted on a horse or rider/handler until after the dues are paid for the year in question. Anyone not paying dues by January 31st of the next year is dropped from the mailing list (see **Guidelines G-1**).

ARTICLE III

Section I: Meetings – Meetings of “The Circuit”, its officers or its Council shall be held, upon the request of the Chairman or a majority of existing Council members. There shall be notice given via mail/email at least ten (10) days prior to any such meeting to each Circuit member if a Circuit meeting, and each Council member if a Council meeting. Such notices shall state the purpose(s) of such meeting. Notice to Regional Chairman or Circuit Officers at their last known address shall be considered to be notice for purposes of these Bylaws. All Council meetings and all Circuit meetings shall be open to general members. A summary of the minutes will be published in the Circuit Express. Full Minutes are available to a member upon request.

- Council Chair may close meetings to non-voting council members for sensitive discussions involving individual members and/or litigation.
- Meeting minutes will not take place during closed meeting sessions but any voting will be reflected in the regular minutes.

Section II: Voting

- General members in good standing shall have the number of votes to which they are entitled at any Circuit general membership meeting and in electing his/her regional chairman and officers of “The Circuit.” Voting by mail ballots: The majority of those ballots returned will rule.
- Each officer or Council member or their appointed designee is entitled to one (1) vote at any Officers meeting or at a Council meeting respectively. Should any one person hold more than one (1) office, he/she shall be entitled to only one (1) vote.

Section III: Quorum – At any Council meeting a quorum shall consist of fifty (50%) of those eligible to vote at or for the meeting, the question or the election.

Section IV: Annual Meeting – The annual meeting shall be held in a central location each year, as determined by the majority of Council.

Section V: Rules – Robert’s Rules of Order (per published date available at meeting) shall be the parliamentary authority to matters of procedures not specifically covered by these Bylaws of the EAAHSC.

ARTICLE IV

Section I: Council – The Council shall consist of the officers and the regional chairman and a majority thereof shall have the power to vote and determine all questions not specifically regulated by these Bylaws. All Council members shall be members of “The Circuit” in good standing.

Section II: Officers – The Officers shall be a Chairman, Vice-Chairman, Secretary and Treasurer or any other officer the general voting membership may elect. Past Chairman remains on Council as a voting member for one calendar year (change to become effective in 2003 or when a new chairman is put in office, which ever comes first.).

- The **Chairman** shall be the chief executive officer of the Circuit and shall be responsible for conducting its activities, subject to the approval of the Council. This officer shall preside at all meetings of the members and the Council.

- The **Vice-Chairman** shall have all the powers and duties of the Chairman in the absence of the Chairman.
- The **Secretary** shall keep minutes of all the meetings of the members, officers and the Council and give notice of such meetings and perform other secretarial duties required.
- The **Treasurer** shall have custody of all funds of "The Circuit"; deposit all Circuit funds in a Federally insured depository; sign all checks together with at least one (1) officer other than him/herself; pay all Circuit bills with the prior approval of the Council in excess of \$500.00; keep accurate records of all receipts and disbursements of "The Circuit"; and make a complete financial report at each annual meeting or Council meeting. There will be required an annual audit at the end of each year of the Council Treasury, each Regions Treasury and Futurity Treasury submitted to the Board. For Regional Treasuries and/or Futurity Monies. (see **Guidelines G-2.**)

Section III: Regional Chairman – The Regional Chairman shall be responsible for:

- Any Circuit activity within that chairman's region.
- Attendance at any Circuit activity within the region for the duration of the activity for the purpose, if such purpose exists, of;
- Interpreting the rules of "The Circuit" at such activity(s);
- Reporting any violations of said rules to "The Circuit's" Secretary and Chairman who shall rule with the Council, upon the penalties of such violations.
- Assisting the activity committees with all activities within the region. (See **Guidelines G-3** for guidance on Regional Organizations.

Section IV: Board of Directors/Council – The Board of Directors/Council shall consist of the executive officers and regional chairman for the year in question. Removal and replacement for cause shall be that as stated in **Article VI, Section II.**

Section V: Resident Agent – Shall be appointed by the Chairman at the annual meeting. Such agent shall remain in office on a year to year basis. Replacement for cause may be made upon the approval of two-thirds (2/3) of the Council as outlined in **Article VI, Section II.** Such resident agents shall be a member of "The Circuit" with voting privileges being afforded according to his particular type of membership.

ARTICLE V

Section I: Elections – Elections shall be held annually. Nominating procedure; the nominating committee is to check with members willing to serve and provide at least two (2) names for each office. Nomination committee will be the voting regional chairman of the board chaired by a member of the Circuit that has no voting position/office on Council.

- Circuit Officers shall be elected by a majority vote of the general voting membership at the annual meeting by mail ballots returned.
- The Council shall take office immediately following their election and shall remain in office until successors have been duly elected.

Section II: Regions – Refer to **Guidelines G-4** for listing of regions which may exist under these Bylaws. General members shall indicate at the time of membership with which region they are to be affiliated for voting purposes.

- Regional Chairman, Regional Secretary and Regional Treasurer shall be elected by a majority vote of the voting general membership located in that region prior to the annual general membership meeting.

ARTICLE VI

Section I: Amendments, Suspensions and Alterations of the Bylaws may be made upon the approval of two-thirds (2/3) of the mail/email ballots returned by the general voting membership.

Section II: Removal and Replacement for Cause – Removal for cause of any Council Member shall be made upon the approval of two-thirds (2/3) of the duly elected Council members and if a Regional Chairman also by a majority vote of that particular region's membership.

- Replacement of a Regional Chairman shall be made by a majority vote of that particular regions membership.
- Replacement of a Council Officer shall be made by a majority returned mail ballot vote of the entire general membership.
- Council reserves the right to review and/or rescind any membership by a majority vote of Council.

ARTICLE VII

Section I: Fees – Each show committee shall, within (30) days after the date of a show conducted under the rules of “The Circuit” as a Circuit show, remit the mandatory show fees to the Circuit Treasurer. Such fees shall be established at the annual meeting by a majority of the Council members then eligible to vote and shall remain in effect until the next annual meeting or until subsequently (to the next annual meeting) changed by a majority of the Council members then eligible to vote. The fees shall be the same for each show during the calendar year. Any show not paying the required fee within the required time shall, at the direction of the Council:

- Nullify any points received by each and every competitor in such shows which were to have been calculated in the Circuit’s annual high point awards, or;
- Be penalized in such other manner as the Council shall deem necessary;
- Council reserves the right to review and/or rescind any membership by a majority vote of Council.

ARTICLE VIII

Section I: High Point Awards – Shall be awarded by “The Circuit” at each annual meeting to those individuals or horses who:

- Qualify in accordance with the rules set forth in **Article II, VII, and XI**, and;
- Earn the highest number of points within the class for which the award is to be made and accumulated during the most recent calendar year in shows sanctioned by “The Circuit.”

Section II: High Point Awards Rules (see **Guidelines G-6**.)

ARTICLE IX

Section I: Committees – Committee chairman shall be appointed by the Council Chairman as needed subject to the approval of the Council. (For list of committees and their duties, see **Guidelines G-7**).

ARTICLE X

Section I: Dissolution – Dissolution of the Council shall be made by a two-thirds (2/3) vote of the members present at a meeting called for such purpose. Provided all Circuit members have been notified by mail at least (30) days prior to such meeting. Such notice shall state time, date and purpose of such meeting.

Section II: Upon Dissolution – Upon dissolution of “The Circuit”, its assets shall be used, first to pay any existing liabilities and thereafter shall be distributed in accordance with the determination of a majority of the members who vote in the matter of dissolution. Such vote shall be taken at the same meeting at which the dissolution vote was passed.

ARTICLE XI

Section I: All Arabian Horse Activities – to be sanctioned by “The Circuit” must:

- Be approved by the majority of the Council;
- Be set on a date approved by council. Such date shall not conflict with any other Circuit sanctioned activity and if possible, with any other Arabian horse show to be located within the region in existence at the time. Established activities are to be given preference. Not more than one date may be selected by a region for a regular Circuit activity until all regions have selected a date by February 15th of the current year. Order of selection shall be drawn by lot. First by the regional chairman present and then for those regional chairman not present. Except that each region may exempt one date on which a financially successful activity was held in either of the two previous years. But if such exemption is made, such region shall forfeit any other first round choice;

- Host facilities rules & regulations become the governing rules for that specific occasion. "The Circuit" has the right to enforce these rules as if they were Circuit Bylaws;
- Be an amateur show open to purebred and partbred registered Arabian horses;
- Schedule day and time (see **Guidelines G-8**);
- Ribbons and trophies (see **Guidelines G-8**);
- Entry fees (see **Guidelines G-8**);
- Split performance classes after thirty (30) paid entries. Have work-off and then award the ribbons;
- Have a judge approved in advance by the Council who has not judged or will not be judging any Circuit sanctioned show during the same calendar year. Any R or r rated judge do not need Council approval;
- Submit all show results to the High Point Chairman within thirty (30) days following the show date. Such results must show each horse, owner and handler, pinned in each class; the number of horses completing each class; and the age of each youth (12 and under), junior (18 and under) and adult rider/handler. Failure to comply herewith shall be subject to the same penalties as for failure to pay the mandatory class fee. (**Article VII, Section I**);
- Submit a complete financial statement of the show indicating each item of income and expense to the Treasurer at the time of the annual audit;
- Print in the prize list show program:
 - The show committee shall have the right to refuse any entry;
 - It is the desire of the show committee and the EAAHSC that this show be a family-oriented amateur show;
 - All horses must be groomed, tacked, exercised and shown by their amateur owners; a member of the owner's immediate family (mother, father, spouse, son, daughter, brother, sister) or someone else, none of whom may regularly receive remuneration for showing a horse or training a horse, for horse show purposes. Further, anyone working for or with a professional and receiving regular remuneration will not be considered an amateur, regardless of age. Individuals in question will be considered on the merits of each case by the Board of Directors; all complaints to be taken in writing.
- Have the subject regional chairman or a Council member at the show for its duration. Such person shall have sole authority and responsibility to interpret Circuit rules and settle any disputes thereon as they affect the subject show and its participants (see **Guidelines G-8**);
- Provide at least the established classes as set forth in the **Guidelines G-8**;
- Remember that they must adhere to the State Laws applicable to them regarding Coggins testing for the State in which the show is to be held.
- Absorb all losses and distribute all profits as they shall determine. "The Circuit" shall neither be responsible for any show losses nor require any show profits (other than the Mandatory Class fee stated in **Article VII** or repayment of any funds borrowed from "The Circuit");
- The age of a horse or rider/handler shall be the age as of January 1 of the year in question. Horses' birthdays shall be each January 1 with the first one being on the initial January 1 following the horse's actual date of birth.

ARTICLE XII

Section I: Professional to Amateur Status – Professionals seeking amateur status must wait twelve (12) months before they become eligible to be an amateur voting member of EAAHSC. In addition, they must meet the following criteria:

- Written verification must be submitted to the EAAHSC Council with date of termination and affidavit from last employer;

- Violation of this rule will result in an additional twelve (12) months from the date of violation before amateur status can be obtained;
- Each application will be considered by Council on an individual basis.

EASTERN AMATEUR ARABIAN HORSE SHOW CIRCUIT GUIDELINES

These Guidelines provide additional information concerning subjects covered in the Circuit Bylaws.

G-1 DUES – (Article II, Section II)

Exhibitor and horse owner must be paid members to be eligible for year-end awards.

Membership must be paid by the last scheduled show to be eligible for year-end awards.

A. Voting Memberships

Family - \$30.00 Individual - \$25.00 Junior - \$15.00

B. Non-Voting Memberships

Associate - \$20.00

G-2 REGIONAL AND FUTURITY TREASURY – (Article IV, Section II)

Regional treasuries and Futurity treasury are independent of general Council Treasury.

G-3 REGIONAL ORGANIZATION (Article IV, Section III)

Guidelines for Regional Chairman:

The regional chairman is an officer and member of the Council. He/she must be a member of the Council in good standing. He/she has the power to vote and determine all questions not specifically regulated in the Bylaws (in a majority vote of Council members.)

Suggestions:

- Organize at least one activity (show, trail ride, etc.) During his/her year's term;
- Appoint an alternate from their region to represent him/her at regional activities, Circuit meetings and other functions that require his/her presence. He/she should notify the alternate when and where their presence is required, if he/she cannot personally attend. If a regional representative is unable to attend a Circuit meeting, a report should be sent to the Circuit secretary.
- Arrange at least one meeting of the region for the purpose of acquiring said members with the region's needs (and with each other) and to promote a "team spirit" within the region. This could be a small gathering, trail ride, covered dish supper or other group activity;
- Keeps records to pass on to the next chairman. Also, pass along ideas and recommendations;
- Select a news reporter for the divisions of the region to contact members in that area for news to be submitted to the "Circuit Newsletter";
- Keep an updated list of members in the region;
- Keep a separate treasury for the region.

Suggestions for Organizing Regions for Newsletter:

Group each region so that the telephone contact can call their members free of charge for news articles, etc. then send information directly to the editor of the "Circuit Newsletter."

After a region is divided accordingly, make a chart. Regional chairman should have one copy, telephone contacts should have one copy, and one copy should be sent to the newsletter editor for his records.

Suggestions for Organizing Regions for Horse Shows:

Put a quota on each member for one complete class sponsorship or ad. Each member can solicit this ad from a friend, business firm, etc., or pay for it himself.

Each region should have at least three (3) organizational meetings before its respective show date.

Each region should have a chairman, secretary and treasurer. It should also have a separate show secretary. It is advisable to have the show secretary and treasurer either a husband and wife team or two people who live near each other. As pre-entries come in, checks can be deposited immediately.

Upon Receipt of a Bad Check:

Upon receipt of a bad check the Council/regional chairman or treasurer should notify the writer of the check by telephone and request payment at that time. Immediately send written notification to the person stating:

1. account must be settled within fourteen days from postmark on the letter of notification.
2. bad check must be made good plus a \$25.00 bad check charge to handle penalties from bank.

Should debts not be settled in a timely manner, the EAAHSC Council secretary will be notified. At this time the EAAHSC Council secretary will notify the delinquent member his/her membership in Eastern Amateur Arabian House Show Circuit will be revoked and all membership benefits forfeited.

G-4 REGIONS (Article V, Section II)

- A. South-Central Pennsylvania
- B. South-East Pennsylvania
- C. North-East Maryland
- D. Southern Delaware

G-5 FEES (Article VII, Section I)

Fees are \$2.00 per horse, per mandatory class.

G-6 HIGH POINT AWARDS (Article VIII)

The High Point Awards Program provides an atmosphere of keen and healthy competition throughout the show season. The EAAHSC mandatory class list must be offered at each Circuit show. EAAHSC members and horses registered in the names of EAAHSC members competing in the mandatory classes earn points toward end of the year High Point Awards. The award presentations for all the mandatory classes are made at a special ceremony during the annual membership meeting and awards banquet. Circuit members enjoy the announcing of the winners as our top competitors are honored.

- High Point Awards shall be awarded to the individuals or horses who earn the most points in each required class. Any individual or horse tied for a place in a class shall each receive an award. The subsequent places after the tie shall be awarded through sixth place. In no case shall awards be made for a place other than first through sixth inclusive after considering ties as described herein.
- If any of the subject classes are split at a show, the winners of each section must return to be judged together in accordance with the mandatory class requirement.
- Equitation, Grooming and Showmanship, Lead Line, Walk off lead and Walk off Lead Pattern classes will be judged on the rider/handler with points for Year End High Point Awards going to the rider. Points will also go to the horse for calculating the Horse of the Year Award and to the exhibitor to calculate Exhibitor of the Year.
- High Point Award points shall be awarded for each required class on the basis of six (6) points for first place, five (5) points for second place, four (4) points for third place, three (3) for fourth, two (2) for fifth and one (1) for sixth place and in each case multiplied by the number of the horses actually

showing in and completing the subject class. The resulting numbers are the total points that are included in the tallies for the High Point competition. The following is an example of how this formula works. In our example, we have 13 horses competing in a class:

<u>Place</u>	<u># in class</u>	<u>PLACE Points</u>	<u>TOTAL Points</u>
First	13	6	78
Second	13	5	65
Third	13	4	52
Fourth	13	3	39
Fifth	13	2	26
Sixth	13	1	13

- In order for High Point Awards consideration in any mandatory classes, all of the following criteria must be met. It is the responsibility of the horse owner or the exhibitor to furnish the following information, where applicable, to the High Point Chairman.
 - All outstanding debts must be paid.
 - All horses must be shown by a current member of EAAHSC who has a Junior, Individual or Family membership.
 - All horses exhibited must be owned by a current member of EAAHSC who has a Junior, Individual or Family membership. Owner is defined as the recorded owner printed on the front side of the registration papers on the day of the show.
 - Age determining – age of a horse and exhibitor shall be determined by age as of January 1st of the year being shown (horse) or showing (rider.)
 - Original current registration papers must be presented to the High Point Chairman if accuracy is in question.
 - If you are purchasing or leasing a horse through a sales/lease agreement, the current recorded owner, as listed on the front of the registration papers, must be a current member of the EAAHSC in order to accumulate points.
 - Membership must be paid for exhibitor and horse owner by the last scheduled show to be eligible for Year End Awards.
 - Copy of registration papers must be submitted with entry at all shows.
 - In the case of weanlings who have not yet been registered, a copy of the paperwork that has been submitted to A.H.A. for the registration of the foal in question must be shown to the High Point Chairman with a copy given to the High Point Chairman by Oct 1 of the current year.

G-7 COMMITTEES – (Article IX, Section I) The following Committees are suggested but not mandatory.

A. **Membership Committee**

- Distribute membership applications to all present members by the end of the year. Throughout the year promote membership in the EAAHSC at the various activities and shows. Membership applications should be widely distributed throughout the year.
- Keep the (1) Circuit Secretary, (2) High Point Awards Chairman, (3) Newsletter Editor, (4) Chairman, and (5) Regional Chairman of the members region advised of the membership rolls and new members as they join.
- Membership form to include: Horse owner and exhibitor must be paid members to be eligible for Year-end awards.
- Membership must be paid by the last scheduled show of the season to be eligible for year end awards.

- General publicity and promotion of the Circuit and its program.

B. High Point Award Committee

- Receive list of paid up members from Membership Chairman and all data pertaining to that membership. Also be sent additions to membership as they are made.
- Receive within thirty (30) days the show results from the respective member Circuit Shows. Calculate the mandatory class fee and notify the respective Regional chairman and the Treasurer. Tabulate the show results to keep an accurate running tally record of each class/members point accumulations.
- Order trophies and/or ribbons for the year-end High Point Awards presentation at the annual meeting, using the money paid into the Circuit treasury by the member shows (mandatory class fees) as their budget. If more money is needed, it will have to be approved by the board.
- Keeps track of all perpetual trophies, their return, engraving, and awarding of trophy and plaque to the annual winners.
- Make presentation of the awards at the annual meeting.
- Information concerning tallies and standings are to be held confidential. The High Point Awards Committee will notify all High Point Award winners prior to the annual banquet.

C. Circuit Newsletter and Publications Committee

- Gathering information and news of value to our membership and publish it along with meeting notices and summary of minutes of past meetings. This will be sent to all paid up members of EAAHSC. It may also be sent to additional people as felt worthy or desirable to receive the publication. This should be published at least quarterly or monthly, and size may vary from issue to issue as news content demands.
- Meeting notices and summary of minutes may be mailed out in-between issues, as they are required, by either this committee or the Secretary of the Activities Committee.
- Financing will be by ads sold or from membership dues money. Publishing is to be done as economically as possible.

D. Bylaws and Rules Committee

- Review the Bylaws when necessary. Any proposed changes to the Bylaws **MUST** be by two-thirds majority vote of the returned ballots of the general membership. (see **Article VI, Section I.**)
- Review the Guidelines and recommend changes as appropriate. Proposed changes require majority vote by Circuit Council members present at the meeting. Any changes made within the show season (May through September) will become effective the following show season.
- Mandatory class changes, suggested by the Mandatory Class subcommittee **MUST** be approved by majority vote of the council officers.

E. Audit Committee

Audit the Council books once each year.

F. Insurance Committee

- Investigate the best way to cover our member groups' activities and offer advice in this area.
- Keep on the lookout for any encompassing umbrella policy for the Circuit.

G. Activities Meetings and Program Committee

- Organize and set up meetings for Circuit members at various sites throughout the area covered by our membership.

- Either (1) send notices or (2) have them published in the newsletter or (3) included in a secretary's mailing.

H. Banquet/Annual Meeting Committee

- Secure a site for the annual meeting in November after the host region has been approved by Council. Confirm in writing (contract) the date, site, menu, and cost for all items.
 - Secure entertainment for the evening.
 - Contact committees for any activities to be held at the annual meeting and set up a schedule of events to be distributed to the membership.
 - Be sure notices and reservation forms are mailed.

I. Sale and Merchandise Committee

- See the inventory of items already on hand.
- Orders can only be made after approval of the Board. Prefer to make an order only after pre-orders have been accumulated and pre-paid by the purchasers.

J. Futurity Committee (see rules under Guidelines G-8.)

FUTURITY IS CURRENTLY SUSPENDED UNTIL FURTHER NOTICE AS OF 2012

K. Budget and Finance Committee

- Prepare an annual budget for the Circuit to be presented and approved at the beginning of each calendar year.

L. Advertising Committee

- Prepare promotional advertisements for the Circuit. Investigate a variety of venues to promote the Circuit.

G-8 SHOWS (Article XI, Section I)

- To be held on Saturday, Sunday or a national holiday, start at 8:30 a.m. and be completed in one or two days;
- Award ribbons and/or trophies for at least six (6) places in each class. Such awards may bear the name of the Circuit, the individual show name or both;

Suggested Entry Fees:

	Pre-Entry		Post-Entry	
	<u>Members/Non-Members</u>		<u>Members/Non-Members</u>	
Halter	\$ 8.00	\$ 10.00	\$ 10.00	\$ 12.00
Performance	\$ 8.00	\$ 10.00	\$ 10.00	\$ 12.00
Performance/ Championships	\$ 10.00	\$12.00	\$12.00	\$14.00

SHOW COMMITTEES

- **Show Chairman** – Show Chairman is the general manager of the show. The chairman is expected to preside at pre- and post-show meetings. He or she should oversee all areas and manage the persons in charge of the various activities required in putting on a show.
- **Committees and Show Officials** – The Show Chairman is responsible for appointing chairmen for each of the committees listed below:

- **Judge Selection Committee** – responsible for recommending a judge for the region show. The judge must be approved by the Council before the region can ask him or her to judge the show.
- **Secretary/Treasurer** – responsible for entries and show records.

The **Secretary** has duties before, during and after the show. Before the show, the Secretary will see that the prize list is sent to Circuit members, either through the newsletter or by direct mailings. On the day of the show, the Secretary and his/her assistants will take post-entries, distribute number cards to exhibitor and record class results. The Secretary is responsible for keeping count of the number of horses that actually enter the ring and complete the class for each mandatory class and give this accurate count to the High Point Chairman. If unable to do so personally, a reliable person should be appointed to this job. A show report including problems and concerns, and a written financial statement listing each item of income and expense must be completed. This report and the monies collected will be turned over to the Treasurer for the regions treasury. The Secretary must send a report of the class results, along with the registration papers to the High Point Chairman of the Circuit within thirty (30) days of the show.

Entry Form should include: Horse owner and exhibitor must be paid members by the last scheduled show to be eligible for Year-end awards.

The **Treasurer** will accept funds from the Secretary and will submit those funds and a financial statement for the show listing each item of income and expense to the Regional Treasurer for tax purposes at the end of the year audit.
- **Ring Master** – assists judges in the ring; calls gait signals to the announcer; must know rules for classes and class scheduling. Must not discuss with the judge anything that could influence his/her placing during the show.
- **Grounds and Ring Crew** – responsible for grounds maintenance, including PA system, toilets, signs, clean-up, parking and possibly rental and insurance. Signs should be put up the day before the show marking the way to the show grounds. The parking directors should be at the grounds before the first trailers arrive. The Chairman should meet with the course designer for the hunter and trail courses before the day of the show so that he will know the measurements and positions of all obstacles involved. On the date of the show, the obstacles should be loaded on a trailer or truck ready to go into the ring as soon as the prior class has been completed. The Grounds Crew must ensure that the show facility is left clean and in order.
- **Printing** – responsible for printing of prize lists and programs. May be done by the Secretary.
- **Ribbons and Awards** – responsible for ordering and presenting ribbons and awards.
- **Parking** – responsible for directing exhibitors and spectators to the appropriate parking areas. May be done by the Grounds Crew.
- **Trail and Hunter Classes** – responsible for designing and drawing the courses, posting course layouts at Secretary's booth, providing copies to announcers, judge and ring master, assembling necessary equipment and directing ring crew in placement of equipment.
- **Gatemen** – responsible for managing in-gate and out-gates during the show; for in-gates, check exhibitors entering ring and inform announcer when class ins complete or close gate if time limit has expired; for out-gates, open gate when announcer excuses the class.
- **Photographer** – the show photographer is appointed by a designated member of the show Committee.
- **Announcer** – the announcer is responsible for informing exhibitors of upcoming classes; calling gaits according to Ring Master's signals; announcing class winners and controlling gate clock when a class is called. Great care should be taken in selection of an announcer (he/she will cause a show to flow smoothly.)
- **Entries** – A copy of the coggins, and registration papers must accompany all entries. Copies will be kept by the show secretary and not returned to the exhibitor. If post entries and only originals are available to complete the entry process and copies are not available the day of the show, copies must be sent to the show secretary within 14 days of the show date in order for points to be considered for high point awards.

EAAHSC SHOWS

The Eastern Amateur Arabian Horse Show Circuit shows are family-oriented shows providing a learning environment in which all members of the family can participate and improve themselves and their horses. In the Circuit, there is a place for every horse and amateur exhibitor, regardless of their level of expertise.

Safety: Exhibitors 18 years or younger, while mounted, riding, or driving horses or bikes on the show grounds must wear an ASTM, SEI certified helmet. All exhibitors are encouraged to wear ASTM, SEI certified helmets while jumping. No exhibitor of any age will be penalized for wearing an ASTM, SEI certified helmet in any seat. No driving of motorized golf carts or any motorized vehicle by unlicensed individuals under 18 years of age.

HALTER: Horses are shown in hand at a walk and trot. Emphasis is placed on type, conformation, substance and quality. Transmissible weaknesses are counted strongly against breeding stock. Horses must be serviceably sound.

Halter Championships: First and second place winners from class divisions are eligible to compete in halter championships (no entry fee).

Most Classic Arabian: Open to all genders and ages. Horses are shown in hand and at an animated walk and trot both ways of the ring. Emphasis is placed on type, presence, animation, carriage and conformation. Class will be placed first thru sixth at the shows and Year-end awards.

ENGLISH

ENGLISH PLEASURE: The horse is shown in English tack; rider wears Saddle Seat style apparel. The horse must perform with willingness, ease, cadence, balance and smoothness. The horse and rider should give the appearance of experiencing a pleasurable ride. Gaits may include walk, normal trot, strong trot, canter and hand-gallop. Required gaits vary according to class division. Purebreds and partbreds follow the same classifications. They are judged on manners, performance, quality and cadence.

Junior Horse (five years old and under): To be shown at walk, normal trot and canter. To be shown in a light, show type bridle; either single curb or single snaffle (defined as an unwrapped, smooth, rounded snaffle bit 3/8" to 3/4" diameter as measured one inch from the ring with gradual decrease to the center of the snaffle, half cheeks permitted), curb and snaffle or Pelham bit. To be judged on quality, performance, attitude and manners.

Saddle Seat Attire: Coat, Jodphur pants, Jodphur boots, shirt, vest, derby, tie and gloves. Bridle of light show type may be single curb, single snaffle, curb and snaffle, or Pelham. No martingales or tie-downs. English type saddle. No hunt seat attire.

HUNT SEAT

HUNTER PLEASURE: The horse is shown in English tack; rider wears informal Hunt attire (Breeches/Jodphur, hunt coat, ratcatcher, boots/Jodphur boots, collar, pin and velvet hard hat.) Horse and rider should give appearance of a pleasurable ride. Gaits may include walk, normal trot, canter and hand-gallop. To stand quietly and back readily. Enter ring at a normal trot. Required gaits vary according to class description. To be judged on manners, quality, performance, suitability as a hunter and conformation.

Appointments: Horse may be braided. Bridle of light show types. Browbands and cavessons other than hunter/dressage type not permitted. Metal ornaments or colored browbands/cavessons and figure eight, drop or flash nosebands are not permitted. Saddle of English type, cut back saddle not permitted. Spurs, crop of no more than 30" optional. It is recommended that the rider wear protective head gear.

Hunter Under Saddle: This is a class with no fence work. Horses are shown at walk, trot and canter. Open classes require a hand gallop.

Over Fences: Classes require the horse to be shown over a course of at least 8 fences. Handy hunters are required to perform a more difficult course.

Junior Horse (five years old and under): To be shown at a walk, trot and canter both directions of the ring. To stand quietly and back readily. To be judged on quality, performance, suitability as a Hunter, manners and conformation.

Hunt Seat Attire: Breeches/Jodphur, hunt coat, ratcatcher, boots/Jodphur boots, collar, pin and velvet hard hat.

WESTERN

WESTERN PLEASURE: The horse is shown in Western tack. Rider wears Western attire (western hat, long sleeved shirt with collar, tie, trousers, chaps, and boots. Vest, jacket and sweater are optional.) The horse must perform with willingness, ease, cadence, balance and smoothness. The horse and rider should give the

appearance of experiencing a pleasurable ride. Recommended gaits may include walk, jog-trot, lope and hand-gallop. Horses are judged on manners, performance, quality and conformation.

Junior Horse (five years old and under): To be shown at a walk, jog-trot and lope. To be shown in a snaffle bit or hackamore. To be judged on substance, quality, performance and manner.

Western Appointments: Western bridle, western curb bit with curb chain or strap (except junior horse and the Walk Trot division). Split or Romal reins. Standard stock saddle. Cavessons, martingales, and tie-downs are prohibited.

OTHER

MOUNTED NATIVE COSTUME: The horse is shown in colorful desert regalia. The rider's attire consists of native type costume. Gaits include walk, canter, and hand-gallop. Excessive speed is penalized.

HALTER HANDLING:

- Working Type Halter
- Whip is optional (Whips not to exceed 4' – excessive use of the whip to be penalized and/or disqualified)
- Minimum of 6 obstacles, maximum of 8 obstacles
- 3 refusals per obstacle with judges discretion – (No points given for refused obstacle)
- Off course will result in elimination
- Show attire not required
- Permitted to touch horse

TRAIL:

- Open to all disciplines
- Minimum of 6 obstacles, maximum of 8 obstacles,
- 3 refusals per obstacle with judges discretion – (No points given for refused obstacle)
- Jumps not to exceed 18"
- Off course will result in elimination

MANDATORY CLASS LIST

The list of classes below with the exception of Handy Hunter and Hunter over fences **must** be included in every EAAHSC show. These are the only classes that are counted for Year-End-High-Point-Awards. Hardship demonstrated by a region would allow for the exclusion of the Handy Hunter and Hunter Over Fence classes.

ALL SHOWS TO START AT 8:30 A.M. SHARP!!!

- Youth Grooming & Showmanship 12 & Under
- Junior Grooming & Showmanship 13 - 18
- Adult Grooming & Showmanship 19 & Over
- Purebred Fillies 3 & Under
- Purebred Mares 4 & Over
- Purebred Geldings 3 & Under

- Purebred Geldings 4 & Over
- Purebred Colts 3 & Under
- Purebred Stallions 4 & Over
- Purebred Most Classic
- Partbred Fillies 3 & Under
- Partbred Mares 4 & Over
- Partbred Geldings/Colts 3 & Under
- Partbred Geldings 4 & Over
- Partbred Most Classic

SPECIAL NOTE – All halter classes will enter the ring at a flat-footed walk. (Your gateman will be able to provide any special instructions from that point.)

- Native Costume
- Lead Line- 8 Yrs & Under
- Walk Off Lead - 12 Yrs & Under
- Walk Off Lead Pattern – 12 Yrs & Under
- Walk/Trot Pleasure – 12 Yrs & Under
- Walk-Trot Equitation – 12 Yrs & Under
- Walk/Trot Pattern – 12 Yrs & Under
- Walk/Trot/Canter – 12 Yrs & Under

ADULT WALK TROT DIVISION

(13 & Over – Horse and rider combination may not enter any other under saddle class requiring a canter or lope)

- Walk/Trot Pleasure – 13 & Over
- Walk/Trot Equitation – 13 & Over
- Walk/Trot Pattern – 13 & Over

MANDATORY 10 MINUTE BREAK

- Junior Horse Walk/Trot – All seats - (Horses 5 & Under)
- Junior Horse Walk/Trot/Canter – All seats – (Horses 5 & Under)
- Green Horse Walk/Trot – All seats – First or second year of showing in the EAAHSC (per seat)
- Green Horse Walk/Trot/Canter – All seats – First or second year of showing in the EAAHSC (per seat)
- Adult Hunt Seat Equitation – 19 & Over
- Junior Hunt Seat Equitation – 18 & Under

- Junior Hunter Pleasure – 18 & Under
- Adult Hunter Pleasure – 19 & Over
- Open Hunter Pleasure (walk, trot, canter, hand-gallop) – All ages
- All Breeds Hunter Pattern Pleasure (all ages) (no rail work)
- Hunter Hack (walk, trot, canter, hand-gallop) (Required to jump two fences, 18" high)
- Handy Hunter (2' - 2' 6" Fences – Riders choice) Not required if Region shows hardship
- Hunter Over Fences (2' - 2' 6" Fences – Riders choice) Not required if Region shows hardship
- Equitation over Fences
- Hunter on the Flat

MANDATORY 10 MINUTE BREAK

- Open Stock Seat Equitation – (walk, jog, lope, hand-gallop) - all ages
- Junior Western Pleasure (walk, jog, lope) – 18 & Under
- Adult Western Pleasure (walk, jog, lope) – 19 & Over
- Open Western Pleasure (walk, jog, lope, hand-gallop) – all ages
- All Breeds Western Pattern Pleasure (all ages) (no rail work)

MANDATORY 10 MINUTE BREAK

- Open English Pleasure (walk, normal trot, strong trot, canter, hand-gallop) – all ages
- Trail
- Halter Handling 3 & Under
- Halter Handling 4 & Over

NOTES – CONCERNING MANDATORY CLASSES

- No Ties.
- If a split class should occur, the top 6 of each section must return to be judged together in accordance with the mandatory class requirements.
- Junior Horse (Horse 5 Yrs & Under)
- Green Horse (First or second year of showing in the EAAHSC) (per seat)
- Hand-gallop; class to be split at judge's discretion.
- Performance Classes: Youth – 12 & Under Junior – 18 & Under, Adult – 19 & Over.
- Age of Horse and Exhibitor is determined as of January 1st of the current year.
- A mandatory lunch break must be held at some point approximately half way through the day.

WHIP ABUSE

Whip abuse will not be tolerated at any of the EAAHSC Shows. The judge will have the right to dismiss anyone he feels is guilty of whip abuse. If at a show you are dismissed for whip abuse, you will not be able to continue showing that horse in that show.

FUTURITY

FUTURITY IS CURRENTLY SUSPENDED UNTIL FURTHER NOTICE AS OF 2012

To the casual spectator, a Futurity appears to be a horse show with just halter competition. To a person who has purchased a young horse that is eligible for Futurity competition, the Futurity is one more opportunity to show that individual. To the farm owner dedicated to raising quality Arabians, it is one test of his breeding program - a program that may span a number of years and several generations of horses.

In order to be eligible for a Futurity, a foal must be nominated (mare nomination - see Futurity Rules). The breeder of the foal is competing with other breeders based on his ability to choose the best combinations of bloodlines, the best stallion for a particular mare, and so on. If he has chosen well, the resulting offspring will be a high quality individual that compares well with the foal crop of the other breeders.

In addition to being nominated, the foal must be re-nominated each year to maintain eligibility. The nominations and renomination forms and fees are due at the appropriate times (see Futurity Rules). The Futurity Show is usually held late in the show season. Class winners receive shares of the prize money in the Futurity funds. Performance classes for three (3) year olds (walk trot) and (4) year olds (walk, trot, canter) are offered. Performances classes are split - English/Hunter and Western.

Foals do not have to be shown each year to remain eligible; however their payments must be kept current. In order to receive prize money the foal must compete in the Futurity show.

Some of the advantages of the Futurity Program are a chance to promote your stallion and/or mare; an opportunity to show your young horse in another class; an opportunity to be rewarded financially by being one of the top six in your class; and an excellent selling point for young stock presented to prospective buyers.

FUTURITY RULES

Both Purebred and Partbred Arabian foals are eligible for nomination, providing they are eligible for registration with the Arabian Horse Association. Any 3 year and under purebred or partbred Arabian horse owned by a member of the EAAHSC that has not been nominated or has missed futurity payments may participate in the futurity by paying double all back payments

Membership in the EAAHSC is a requirement for participation in the Futurity program. However, you must be an amateur according to EAAHSC rules. Anyone who qualifies as an amateur under Circuit rules can nominate their foal in utero, that he/she owns or leases.

The Futurity classes will be run according to EAAHSC rules. All horses must be groomed, tacked, exercised and shown by their amateur owners, or a member of the owner's immediate family, or someone else, none of whom may regularly receive remuneration for showing a horse or training a horse for horse show purposes. Further, anyone working for or with a professional and receiving regular remuneration will not be considered an amateur, regardless of age.

Amateurs who purchase an Arabian eligible for the EAAHSC Futurity may continue its eligibility by paying the required fees each year providing the Futurity horse's payments are up to date at the time he/she is purchased. The new owner may show the horse at the annual Futurity show.

All payments except for the weanling payment will be due January 31st. Weanling payments will be due June 30th. Fees are as follows:

Mare Nomination - \$ 5.00

Weanling Payment - \$ 20.00

Yearling Payment - \$ 20.00

Two Years Old - \$ 20.00

Three Years Old - \$ 20.00

Four Year Old Performance - \$ 20.00

There will be two divisions of Futurity classes: Purebred and Partbred classes which will be further divided by age and sex within each main division beginning with Yearling foals and ending with 3 year old's.

The money in all classes will be divided as follows: First 45%, Second 20%, Third 15%, Fourth 10%, Fifth, 7% and Sixth 3%. The remaining 50% is added to the next year's payments to assure a growing fund. When the horse becomes a three year old, all the money in their division is paid out.

An entry fee, which will be determined according to Circuit rules, will be charged to assure a growing Futurity.

Weanlings may however be shown in Get of Sire/Produce of Dam classes providing they have met all Futurity requirements.

G-9 Protests, Violations, and Penalties

PROTEST

A protest pertaining to a regional show can be presented to the regional show committee for determination. The show committee can, if needed, seek advice from EAAHSC Council members present at the show. In the event the exhibitor is not satisfied with the determination from the show committee they can protest directly to EAAHSC Council.

Any protest to the EAAHSC Council regarding a perceived violation of the Bylaws and Guidelines must be:

- In writing,
- Signed and dated by the exhibitor or the parent/guardian/representative of a Junior member.
- Addressed or delivered to the EAAHSC Council Secretary
- Accompanied with a \$50.00 fee and received by the EAAHSC Council Secretary within seven days of the alleged violation.

The EAAHSC Council will conduct a thorough investigation prior to a final decision.

Council shall give notice of their determination within ten days of receiving the protest from the exhibitor.

If the protest is upheld the \$50.00 fee will be returned. However, if the protest is denied the funds will be forfeited to EAAHSC Council treasury.

NON PROTESTABLE DECISIONS INCLUDE:

- The soundness of a horse if not disqualified by the judge.
- A judge's placing of a class.

VIOLATIONS

Include:

- Inspecting the judge's card without the permission of the judge or show committee
- Approaching the judge prior to the placing of the last class of the show without first obtaining permission from the show committee.
- Abusing any animal
- Physically or verbally assaulting another person
- Riding, exhibiting, coaching, or training for the benefit, credit, reputation, or satisfaction of a suspended or expelled person
- Any violations not covered by this set of guidelines, but which may occur and necessitate action by the EAAHSC Council. These violations will be judged according to the standards within the EAAHSC Bylaws & Guidelines.

PENALTIES

The EAAHSC Council will be responsible for deciding the appropriate penalty for a violation of the rules, bylaws and guidelines. Penalties include:

CENSURE: Formal Notification in writing

SUSPENSION: The inability to participate in any EAAHSC function. The period of suspension shall be at the discretion of the EAAHSC Council. The suspension shall be a formal notification in writing. The person involved in the offense must return all trophies, ribbons and prizes in connection with offenses committed. Forfeiture of the points earned by the involved person or horse for any and all mandatory classes for the suspension period.

EXPULSION: The person(s) receiving expulsion from the EAAHSC will be unable to participate in any EAAHSC sponsored functions permanently. The expulsion shall be a formal notification in writing. The person(s) involved in the offense must return all trophies, ribbons and prizes in connection with the offenses committed. Forfeiture of the points earned by the involved person or horse for any and all mandatory classes for the show year.