

PROCEDURE & GUIDELINES OF MANDATORY CLASS CHANGES:

Guidelines for the change of any Mandatory Class are as follows:

ALL GUIDELINES MUST BE MET

- 1.) Suggestions must be in writing on Suggestion Forms supplied by the committee.
- 2.) Form must include 10 signatures from voting members stating that they are in favor of the suggestion
- 3.) Suggestions for *addition of classes* must include at least 2 years history of participation from a regional show with a minimum of 6 horses in the class
- 4.) Suggestions for *elimination/combining of classes* must include at least 3 years history of participation from a regional show of 5 or less horses.
- 5.) Suggestion must promote the mission & goals of E.A.A.H.S.C.

The procedure for submitting suggestions to the Mandatory Class Committee will be as follows:

Suggestion forms will be available at all shows throughout the year. Forms should be submitted to a member of the Mandatory Class Committee along with any backup documentation to support the suggestion. Suggestions will then be taken back to the committee to determine whether the suggestion meets all the criteria stated in the guidelines. Once the committee determines which suggestions meet all the guidelines, the suggestions will then be put on a ballot and taken to council for review. After final review from council, the ballot will be mailed out to the general membership for final vote. Results will be announced at the first council meeting of the following year.

Only those suggestions that meet ALL the guidelines will be put on the ballot.

Suggestions will be taken at any time but will only be considered for the following year if received by the committee before September 1.

- The mandatory class list will be limited to 50.
- Additional classes will be added only if:
 - The criteria for adding a class have been met
 - There is sufficient room within the list as not to go over the 50 maximum classes.
 - The majority of the returned ballots are in favor of the addition.

- **In the event that there are not sufficient class openings to accommodate the requests, classes would have to be eliminated or combined according to the established criteria to create space for the addition of classes. If the elimination or combination of classes does not occur, no classes will be added to the mandatory class list.**
- **In order to promote the EAAHSC as a family organization and to promote the versatility of the breed, the 3 age divisions within the 3 seats (Hunter, English, Western) will be maintained along with the equitation classes within all three (3) seats. If numbers in these classes are low the show committees will have the discretion to combine classes but pin them separately.**